

**Finance Committee**  
**November 15, 2021**  
**6:00pm - City Hall Council Chambers**

Chairman Ptak called the Meeting to order at 6:01pm

**ROLL CALL**

**Present:** Chairman Ptak, Aldermen Demes, Lavieri, Jeppson, Herndon

**Others Present:** Deputy Clerk Brent Bader, Superintendent of Public Works Patrick Watson, Alderman Reynolds, Alderman Bacidore, Finance Director John Duncan (arrived at 6:05pm), Economic Development Director Leah Inman, Fire Chief Jerry Janick, City Treasurer Virginia Kochanowski

A quorum was present.

Alderman Lavieri wanted to clarify that the building with the roof leak that was discussed during the November 1, 2021 meeting was the New Public Works Building.

Moved by Alderman Lavieri and seconded by Alderman Jeppson to approve and place on file the amended minutes of the Finance Committee for November 1, 2021.

Each and every alderman has a copy.

Voice vote, all ayes. Motion carried.

Alderman Herndon wanted to clear up the three different services for Janitorial services. Invoices are showing J & M Janitorial Services, Lisa Schneider, and the Etcheids. When Director Duncan arrives, they will clarify the reason for three different charges.

Alderman Jeppson questioned the random invoices totaling \$14,000 to different contractors for Celebration of Lights. He wanted to make sure that was all appropriated for. Chairman Ptak stated that it was all through LPAC. It is listed under the General Corporate. Some of that amount is also paid for by the donors of the displays.

Alderman Ptak also asked Supt. Watson about \$93,000 when it was originally quoted for \$80,000 for pavement to a roadway. Supt. Watson stated that Engineer Brown will be able to answer that question.

Finance committee all agreed to accept the request from Marsha Stefenel of Marty's Barbershop for a Redevelopment Incentive Program grant totaling \$1,687.50 for premises located at 206 Third Street.

Voice vote, all ayes. Motion carried.

Chief Janick explained to the council how the department was looking into a Fire and EMS Online software that will include training for Fire and the Ambulance Service. Everyone will be able to participate with training online, if shutdowns ever occur again. This software will help with OSHA requirements. All training and certifications that are done through this program are then linked with the State Fire Marshal. This software also does a vehicle check and apparatus check for the department. Spring Valley, Utica, Oglesby, Ottawa already have this software up and running for their department.

Fire Chief Janick stated that he received a quote for \$5,057 per year for the LaSalle Dept. Finance Director Duncan stated that this could be paid for with a 50/50 split between Fire and Ambulance.

The Finance Committee all agreed to accept the request from the Fire Dept. for purchase of an online software for Fire and EMS.

Voice vote, all ayes. Motion carried.

Finance Director Duncan stated that if the following vehicle gets approval for purchase, it will be paid for out of the Drug Fund. He continued by stating that there was not a purchase last year of a vehicle and the department is well overdue on purchasing a new one. The committee stated the amount of the new vehicle to be \$29,432 with a \$5,000 trade in. The Finance Committee all agreed to accept the request from the Police Dept. for purchase of a 2021 Dodge Charger Pursuit AWD.

Voice vote, all ayes. Motion carried.

Finance Director Duncan was asked to clear up the question in regard to the three janitorial services that Alderman Herndon questioned earlier in the meeting.

Duncan stated that Etscheid was used once a week for maintenance cleaning. One of the services is used for deep cleaning and floors once a year. The other cleaning service was used for a test run. Duncan explained that it is still cost efficient to contract the cleaning service out rather than having an employed staff member.

There were no more questions or comments from the public.

Chairman Ptak adjourned the meeting at 6:17 p.m.

A handwritten signature in black ink, reading "Amy Quinn". The signature is written in a cursive, flowing style.

Amy Quinn, City Clerk